

THE GOVERNMENT OF THE REPUBLIC OF CROATIA

Pursuant to Article 30, paragraph 1 of the Security Vetting Act (Official Gazette 85/2008), the Government of the Republic of Croatia, at its session on 30 September 2008, adopted the following

REGULATION

ON THE CONTENT, FORM, FILLING IN AND HANDLING THE SECURITY VETTING QUESTIONNAIRE

Article 1

This Regulation establishes the content, form, filling in and handling the Security Vetting Questionnaire (hereinafter: Questionnaire) for individuals and legal persons.

Article 2

(1) The Questionnaire for I and II degree security vetting shall contain identification data, information on education and employment, information on property, family members and co-habitants, marital status, crimes and minor offences, security information and other information necessary for security vetting, as well as the consent for security vetting.

(2) The Questionnaire for I degree security vetting, along with the information stated in paragraph 1 of this Article, shall contain the consent of the person given to the competent security and intelligence agency to check their personal accounts' balance and financial transactions of more than 100 000 HRK in the last two (2) years with all credit institutions registered in the Republic of Croatia as well as credit institutions' branches registered outside of the Republic of Croatia licensed to work by the Croatian National Bank.

(3) The Questionnaire for III degree security vetting shall contain identification information, information on employment, security information and the consent for security vetting.

Article 3

(1) The security classification level of security vetting shall be stated on the front page of the Security Vetting Questionnaire for individuals.

(2) The Questionnaire shall, in the upper right corner, be marked as "RESTRICTED", with the additional note "AFTER COMPLETION".

Article 4

(1) The Questionnaire shall be completed by the person vetted, in block letters in pen only.

(2) The person referred to in paragraph 1 of this Article shall answer all the questions from the Questionnaire. The person referred to in paragraph 1 of this Article shall, when answering the questions from the Questionnaire, answer correctly and in full.

Article 5

(1) Security officer or security coordinator in state body or legal entity shall give the Questionnaire to the person vetted to be completed, and the said Questionnaire may be completed outside the premises of the state body or legal entity.

(2) Completed and signed Questionnaire shall be returned by the person referred to in paragraph 1 of this Article personally to the security officer or security coordinator in the state body or legal entity where the Questionnaire was taken over.

(3) Security officer or security coordinator, when taking over the Questionnaire, shall:

- establish the person's authenticity;
- check whether the Questionnaire was completed correctly in front of the said person;
- inform the person about the security vetting procedure, as stipulated by the Security Vetting Act;
- sign and stamp the Consent form.

(4) Security officer or security coordinator shall, after completing the procedure referred to in paragraph 3 of this Article, forward the request for security vetting for further procedure.

Article 6

The provisions of the Data Secrecy Act and the Regulation on classified information marking, the content and form of security clearance and the statement on classified information handling shall refer, after completion and signing, to the Questionnaire.

Article 7

The Questionnaire for I, II and III degree security vetting, as well as the form of the Security Vetting Questionnaire for legal persons, shall be an integral part of this Regulation.

Article 8

Until the appointment of security officers in bodies or legal entities, handling with the Questionnaire, pursuant to Article 5 of this Regulation, shall be under the competence of the head of the body or legal entity.

Article 9

This Regulation shall enter into force eight days from the day of its publication in the Official Gazette.